**3 July 2024**

**Public Notice is given of a Meeting of CUTSDEAN PARISH COUNCIL,** to be held on **TUESDAY 9 JULY 2024** AT **WEST BARN FARM, CUTSDEAN, GL54 5RX**, commencing 6.30pm.

**Members of the public and press are invited and encouraged to attend the meeting**

Public Bodies (Admission to Meetings) Act 1960

**To all Members of CUTSDEAN PARISH COUNCIL**

You are hereby summoned to attend a Meeting of the Parish Council to be held on **TUESDAY 9 JULY 2024** at **WEST BARN FARM, CUTSDEAN, GL54 5RX** commencing **at 6.30pm**

MButler

Acting Clerk

AGENDA

24.07.09.1 To receive **Apologies for Absence** and to approve the reasons given (LGA 1972 s85 (1)) and confirm meeting is quorate

24.07.09.2 **Public Session**: To provide members of the public/press with the opportunity to comment on items on the agenda.

24.07.09.3 **Declarations of interests** - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations

24.07.09.4 To approve the minutes of the Parish Council Meetings held on May 7t 2024  and June 25 2024

24.07.09.5 To receive report from Cllr MacKenzie-Charrington

24.07.09.6 To review and approve draft Internal Controls policy

24.07.09.7 To review findings from Locum Clerk on options regarding the Clerk position.

24.07.09.8 To review finding from Chairman regarding website accessibility.

24.07.09.9 To review and approve cheques:

a. Clerks wages

b. HMRC tax payment for Clerks wages

c. PATA payroll

d. Zurich Insurance

24.07.09.10 To receive financial report and reconcile with bank statements.

24.07.09.11 To confirm council has no Direct Debits/Standing orders.

24.07.09.12 To confirm the arrangements for insurance cover in respect of all insurable ris

24.07.09.13 To review future of the council and agree actions

24.07.09.14 To consider matters for the agenda of the next Parish Council meeting (no decisions may take place at this item).

24.07.09.15 Agree Date of next meeting.